

**Lancaster City Schools Local Professional Development Committee
Final Requirement Checklist**

Please submit this form, with required verification and fees, following the completion of all requirements for license renewal. Include a copy of your original Individual Professional Development Plan for which these activities were proposed.

Name _____ Date Submitted _____
 Home Address _____ City, State, Zip _____
 License/Certificate Number Renewing _____ Area _____ Expiration Date _____

<u>Group Activity</u>	<u># Hours Permitted</u>	<u># Hours Completed</u>	<u>CEU's</u>	<u>Verification</u>
1	0-50	<input type="text"/>	= <input type="text"/>	Attach documentation
2	0-180	<input type="text"/>	= <input type="text"/>	Attach official transcripts, CEU's, and/or attendance certificates
3	0-130	<input type="text"/>	= <input type="text"/>	Attach Activity Verification Forms
4	0-130	<input type="text"/>	= <input type="text"/>	Attach Activity Verification Forms
Total Hours =		<input type="text"/>	= <input type="text"/>	Must total 180 hours/18 CEU's